



ADVISORY BOARD OF ATHLETIC TRAINERS

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Board Policy 00-003 Examination Review

An applicant who fails the Texas Athletic Trainer Written Examination may request a written analysis of performance or may request that the examination be regraded manually. An applicant may also review the written examination. All reviews of the written examination are subject to the following requirements:

1. The board will set a date and hour within a reasonable time when the examination will be available for review. The appointment will be scheduled in the office of the Advisory Board of Athletic Trainers in Austin, Texas.
2. Persons other than the applicant and board representatives may not be present during the review.
3. An applicant may not make notes or tape recordings of the review.
4. An applicant may not review test items that were answered correctly.
5. An applicant may review the question, all possible answers, and the correct answer for test items that were answered incorrectly.

An applicant who fails the Texas Athletic Trainer Practical Examination may request a written analysis of performance. An applicant may also request that the examination be reviewed. All reviews of the practical examination are subject to the following requirements:

1. The board will refer the examination materials to three subject matter experts for review. Subject matter experts are licensed athletic trainers selected by the Education Committee Chair and approved by the Chair of the Advisory Board of Athletic Trainers.
2. The applicant may not be present during the review of the practical examination.
3. The applicant will receive a written summary of the review results. The summary shall clearly identify the areas of weakness and may include suggestions for improved performance.

All requests for review under this policy must be in writing (via fax, electronic mail, or regular mail) and must be postmarked or transmitted within 30 days of the date of the board's examination failure notice.

July 21, 2000
Advisory Board of Athletic Trainers